



School Re-Opening Update:

*Supporting school leaders to prepare for
the return of students*



School Committee Presentation - August 11 2021



Agenda:

1. Components of readiness
2. Methods of tracking progress
3. Readiness timeline
4. What facilities work looks like



Components of School Readiness





Checklist of elements tracked for successful re-opening:

Categories:

- Curriculum
- Instructional support
- Health and Safety
- Students
- School Buildings and Facilities
- Transportation
- Parents/Community Relations





Sample of elements:

CURRICULUM

- Curriculum maps available and shared with all teachers
- All SmartBoards are functioning
- Other tech devices accessible/functioning
- Instructional supplies available: Eureka Math
Student workbooks
- Instructional supplies available: Science Kits
- Instructional supplies available: Caulkins Writing materials



Methods of tracking readiness





School Re-opening Dashboard:

<i>INSTRUCTION BEGINS ON DAY ONE</i>	Bailey	Cardinal	Greenhalge	Laura Lee	Lincoln	Adie Day	McAuliffe	McAvinue	Moody	Morey	Murkland	Paw. Memorial	Reilly	Shaughnessy
• Instructional supplies available: Eureka Math Student workbooks	2	2	2	2	2	2	2	2	2	2	2	2	2	2
• Instructional supplies available: Science Kits	2	2	2	2	2	2	2	2	2	2	2	2	2	2
• Instructional supplies available: Caulkins Writing materials	2	2	2	3	2	2	2	2	2	2	2	2	2	2
INSTRUCTIONAL SUPPORT														
• IEP/504 availability/appropriate staff have access	2	2	2	2	2	2	2	2	2	2	2	2	2	2
• Master schedule is finalized	2	2	2	2	2	2	2	3	2	2	2	2	2	2
• Principal is aware of who is mentoring new staff	2	2	2	2	2	2	2	2	2	2	2	2	2	2
STAFFING														
• Staffing for vacant positions is completed	2	2	2	1	1	2	1	2	1	1	2	2	1	1

Readiness timeline





Readiness Timeline:



- ❖ **Step 1:** By July 15th, coordination with relevant staff around dashboard elements, needs assessment

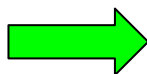


- ❖ **Step 2:** By August 3rd, Initial assessment of progress on facilities preparation



- ❖ **Step 3:** By August 11th, Visual inspection of all facilities by CSO

- ❖ **Step 4: August 11 - 30:**



- **Weekly progress meeting with Operations and Maintenance leaders**
- **Weekly visual inspection of facilities by CSO**
- **Weekly coordination with relevant staff on all categories/elements**

What facilities work looks like





Rooms are completely cleared out in order to be thoroughly cleaned.



Work in progress...





Rooms are then completely reassembled and the hallways are thoroughly cleaned.



Progress...





Progress...





Readiness Timeline:

- ❖ **Step 5:** August 16th, Administrators return and participate in school readiness preparation
- ❖ **Step 6:** August 30th, School-based staff return
- ❖ **Step 7:** August 31st, Students return